

Request for proposal:

2017-18 Bi-Annual Report Design & Production &

Indo-Korea Science and Technology Center, KIST

Control number: IKST/PR/2019-01/03062019

Indo-Korea Science and Technology Center (IKST), KIST is looking for a creative agency to produce our 2017-18 Bi Annual Report. This will be a month engagement in close collaboration with IKST.

About IKST

IKST is the non-profit research center established by Korea Institute of Science and Technology (KIST) funded by the Government of the Republic of Korea. The key role of IKST is strengthening cooperative relationship in Science and Technology between India and Korea. IKST performs activities as follow.

- 1) Collaborative researches between India and Korea,
- 2) R&D network building between India and Korea and
- 3) Promoting/Encouraging researchers exchange between India and Korea.

Objectives & Responsibilities

The creative partner will deliver a timeline for execution that includes all major milestones throughout the duration of project, including but not limited to narrative content brainstorm and production, style sample and design rounds.

Budget/Budget range

Our budget is flexible with certain internal limit but our evaluation/selection of proposal is based on competitive bidding in principle.

Preferred qualifications

Our preference is for a creative agency with expertise in design and executing a production project. We expect the agency to be successful project managers and apprise us of any issues or budget concerns before they become a problem. So please provide work samples consistent with this identity.

Expected deliverable

The selected partner should deliver 2017-18 Bi Annual Report to IKST produced with written and image materials such as research articles, list of publications and etc.) provided by IKST. English editing and proofreading of contents is compulsory to be done by the partner.

Our previous annual reports for your reference are:

https://www.ikst.res.in/downloads/IKST_Annual_Report.pdf and

https://www.ikst.res.in/downloads/IKST_Annual_Report_2017.pdf

Duration of project

This consultancy will be a month engagement, starting from June 2019 and to be completed by July 2019.

Location of work

Work can be remote in close collaboration with IKST team based in Bengaluru.

To Apply

Please submit your application by 14 June 2019 by post or hand. The proposal should include, but is not limited to, the following components:

- Detailed quotation and timeline (two original copies, English)
- Proposal of work product (two original copies, English)

Contact information

IKST is located at 3rd Floor, NCC Urban Windsor, New Airport Road, Opp. Jakkur Aerodrome, Bengaluru 560 065, India.

Please contact +91 80 4669 7016, coordination@ikst.res.in for any query.